

# भारतीय राष्ट्रीय राजमार्ग प्राधिकरण

(सड़क परिवहन एवं राजमार्ग मंत्रालय, भारत सरकार)

### National Highways Authority of India

(Ministry of Road Transport and Highways, Govt. of India) परियोजना कार्यान्वयन इकाई / PROJECT IMPLEMENTATION UNIT

मकान नं. 54-55 (प्रथम तल), अमरलोक कॉलोनी, हरदा (म.प्र.)-461331 H.No. 54-55 (1st Floor) Amarlok Colony Harda (M.P.)-461331

दूरभाष / Phone : +91 75773 56227 ई-मेल / E-Mail ID: piuharda@nhai.org, nhaiharda@gmail.com +91—8130006196

NHAI/PIU/Harda/Admin/2024/~25/5676



Date: 09.01.2025 Experience Certificate

# TO WHOM-SO-EVER IT MAY CONCERN

This is to certify that Mr. Ashish Gupta S/o Mr. Brijmohan Gupta was appointed on short term contract basis for working in the Project Implementation Unit, National Highway Authority of India, Harda as Accountant, through placement agency M/s Rajdeep Enterprises, Bhopal (M.P.) w.e.f. 01.01.2023 to 29.02.2024 and M/s. Scientific Security Management Services Private Limited (M.P.) w.e.f. 01.03.2024 to till dated where in, each spell not exceeding a period of 89 days. His duties maintaining accounts of projects and routine expenditures in Accounting Financial Management System (AFMS) software, Reconcile all Toll Bank Account & TCS Account, Reconciliation of TDS, TCS, Labour Cess & GST TDS and deposition through internet banking etc. and e-filling, Checking of Daily Toll reports and others bills of contractor, AE/IE/SC of Civil work & other accounts releted

He is sincere and hard working and during his tenure of working his performance was found to be good.

We wish him all the success in his future assignments.

(Manish Kumar Meena) Project Director



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(सड्क परिवहन एवं राजमार्ग मंत्रालय)

### National Highways Authority of India

(Ministry of Road Transport & Highways)

परियोजना क्रियान्त्रपन इक्स्तुं विन्टबाहा / Project Implementation Unit Chiundwara

एस वं 84, प्रांसीविन फेक्ट्री के बाजू में, स्थलं जबनी अगर, खजरी रोड, फ्रेन्ट्स कॉलोनी, डिन्टवाड़ा मध्य 480001 H.No. 84, Beside Polythere Factory, Swarms Jayand Nagar, Khajd Road, Near Friends Colony, Chlundera (M.P.) 485001

CHW/10013/4/Off-Staff/2011/74842

Dated the 18th March, 2024

#### "To whomsoever it May Concern"

gram/Poore 07162-353160

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This is to certify that Mr. Ashish Gupta worked as an Accountant in National Highway Authorities of India, PIU Chhindwara from 01.02.2021 to 31.12.2022.

During the above period, he had performed various work with determination & sincerity. As we observed he was an active and very sincere towards his duties and could perform all his assigned tasks effectively.

His work responsibilities includes-

- Maintaining Accounts of projects and routine expenditures in Accounting Financial Management System (AFMS) software of National Highways Authority of India.
- Reconcile all Toll Bank Account & TCS Account; maintain their record as per their
- Maintaining more than 16 staff payroll, which include NHAI official and other supporting staff, ensured timely changes in rates of Pay, calculations of arrears etc.
- Preparing payment Note sheets, entering in database and punching of Journal Vouchers and Bank Payment Vouchers in records.
- Reconciliation of TDS, TCS, Labour Cess & GST TDS and deposition through internet banking etc. and e-filling.
- Checking of Daily Toll reports and others bills of contractor, AE/IE/SC of Civil work.
- Preparing All type of correspondence as per contractual stipulations of the PIU.
- Checking and Preparing note sheet all type of payment related to PIU i.e. Supervision Consultants as per contractual clauses, Legal professionals and other pertaining to Jurisdiction of PIU as per policy circulars.
- All type of tendering works related to Hiring of Building, Manpower, and Vehicles etc. in PIU.

We wish him all the success in all his future endeavours.

(Sanjeev Sharma) Project Director

## GUPTA CHANDIL & CO. Chartered Accountants





Office: Union Bank Ke Pass, Civil Line

Datia (M.P.) 475661

Phone: 07522 - 470048

Mobile: 9479810011, 9425736669 e-mail: ca.gaurav977@gmail.com

Date: 30/05/2019

#### To whom So ever it May concer

This is to certified that Mr. Ashish Gupta was working under me as an account trainee, since 11 January 2016 to till dated, During this period his work was good, He was fulfilled his duty and responsibilities very honestly.

We wish him for his bright future.

For GUPTA CHANDIL & CO.

Chartered Accountants

Gaurav Supta

183/m 2012021



#### SHRI RAWATPURA SARKAR GROUP OF INSTITUTIONS

(UNDER AEGIS OF SHRI RAVI SHANKAR HOPE FOUNDATION)
NEAR BHOJLA MANDI, UNNAO BALAJI ROAD AARI JHANSI (U.P.) PIN 284002
EMAIL ID: secari@gmail.com website: www.srisari.org Ph:9112500557, 0510-2980225

Date:-16/01/2021

#### To whom So ever it May concern

This is certified that Mr. Ashish Gupta S/O Sh. Brij Mohan Gupta was working in Shri

Rawatpura Sarkar Group of Institution for the post of Asst. Accountant since 01 June 2019

to till dated. During this period, his work was good. He was fulfilled his duty and '

responsibility very honestly.

We wish him for his bright future.

(Flt Lt Amita Saxsena)

CEO SRI, Aari

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